

Trainers' Digest



**ETUI-REHS EDUCATION's
information bulletin about EU
training Programmes**

Budget heading 04.03.03.03

"Information, consultation and participation of representatives of undertakings"

Call for proposals 2007

A **new Call for Proposals** has been launched by the European Commission, aiming to strengthen transnational cooperation between workers' and employers' representatives on information, consultation and participation in undertakings operating in more than one Member State.

This appropriation may also be used to fund short training activities.

Part of this appropriation also covers the setting up of information and observation points aimed to inform and help the social partners and undertakings to set up transnational information, consultation and participation structures, and to foster relations with EU institutions.

In 2007, 2 categories of projects will be supported: transnational cooperation projects and information/observation points.

Priorities of the 2007 Call

For transnational cooperation projects:

- To promote actions designed to prepare the setting up of information, consultation and participation structures in the context of the European Company, the European Co-operative Society and the Companies, with limited liability, issued of cross-border mergers, as per art 16 of Directive 2005/56/EC;
- To promote the exchange of information and good practices aimed at creating favourable conditions for the setting up of information, consultation and participation structures within undertakings, as foreseen in the directive 2002/14/CE;

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- To promote the setting up of new European Works Councils, and to improve the transnational information and consultation processes in Community scale undertakings and Community scale groups of undertakings;
- To strengthen the transnational co-operation, particularly involving the representatives from new Member States and Candidate countries, in the field of information, consultations and participation of workers;
- To launch innovative measures relating to the management of information, consultation and participation, in order to support the anticipation of changes and the prevention and resolution of disputes in the context of restructuring, mergers, take-overs and relocations in Community scale undertakings and Community scale groups of undertakings.

For information and observation points:

- To provide support to the preparation, launching and monitoring of transnational co-operation projects in the field of information, consultations and participation of workers;
- To monitor, analyse and assess the establishment of transnational representative bodies at enterprise level, and the extent to which the objectives related to information, consultations and participation have been fulfilled within such bodies.

Eligible measures

For transnational cooperation projects

- Conferences, seminars, short training actions and exchange of information and good practices involving workers' and employers' representatives;
- Studies and analysis papers;
- Websites, publications, newsletters and other means of dissemination.

For information points

- Helpdesk and assistance to transnational cooperation projects;
- Observation of experiences regarding transnational representative bodies at enterprise level through: studies, websites, publications, newsletters, reports and database.

Award criteria

Operations must:

- be linked to one of the objectives of the budget heading;
- show the extent to which the expected results will add value compared to previous transnational projects funded by this budget line;

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- propose innovative measures or themes around information, consultation and participation;
- promote a joint worker/employer participation;
- have a real transnational dimension;
- get an involvement of the representatives of social partners from the new Member states and Candidate countries;
- have a multiplying effect;
- demonstrate a cost-effectiveness of the operation;
- show the overall quality of proposal, particularly as regards the budget;
- comply with co-finance percentage of maximum 80%;
- include a dissemination strategy.

What kinds of organisations are eligible to be promoters?

The applicant must be properly constituted and registered legal person, with a registered office in one of the EU Member States.

In derogation, social partner organisations without legal personality are also eligible, with regard to grants for operations within the scope of art 138 of the Treaty.

A project applicant cannot be an individual.

In particular for the **transnational cooperation projects**, applicants must be representatives of workers or employers, thus:

- **for workers:** works councils or similar bodies ensuring the general representation of workers; regional, national, European, sectoral or multi-sectoral trade unions;
- **for employers:** the management of the undertakings or organisations representing employers at regional, national, European, multi-sectoral or sectoral level.

In general terms, projects involving only one information and consultation body must be submitted as joint projects from both workers and employers representatives.

For information and observation points, applicants must be European organizations representing workers and employers.

Participants in projects should be representative of workers and employers from the Member States and candidate countries, that is: members or future members of information, consultation and participation bodies; management of undertakings or groups or members of employers associations; officials of workers organisations/trade union representatives; experts nominated by the social partners.

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Eligibility of applications

Applications must be:

- sent by the deadlines,
- submitted according to the Call requirements,
- completed in full and include all the documents listed in the Call for proposals,
- signed, in original, by the legal representative.

We encourage you to read the Guidelines and the text of the yearly Call, which provide strict indications from the European Commission concerning funding, priority themes, and procedural requirements.

The project activities cannot last more than 12 months.

Deadlines for submission of proposals

Applications will be examined and selected by a selection committee meeting.

- **12 March 2007**, for operations starting no earlier than 12 May 2007
- **05 September 2007**, for operations starting no earlier than 05 November 2007 and no later than 22 December 2007

We advise to be very careful about the starting and final date of your proposal, which otherwise cannot be considered by the Evaluation Committee.

NB: Send the application by the deadlines.
Include all the documents listed in the Application Form.
And, again, do not forget the signature of the legal representative!!

What scale of funding is available?

The grant will cover a maximum of 80% of the total costs.
Contributions in kind will not be accepted.

Who administers the budget line?

The Budget Line is administered by the **DG Employment, Social Affairs and Equal Opportunities** of the European Commission.

Procedure for submission of application

Completed applications must be sent as **signed original as well as one copy of all the required documents**, by the above deadlines, to the following address:

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Call for proposals VP/2007/003
DG EMPL/ F/2
Budget Heading 04.03.03.03
Rue de Genève 1
J37 4/21
1049 Brussels, Belgium
E-mail: empl-04-03-03-03@ec.europa.eu

Please send **only** by registered mail or express courier service. The date of post office or of express courier stamp will be considered as proof of the sending date. Hand delivered applications must be received by the European Commission (address above) on the last day for submission: proof of delivery is a signed receipt for the Commission's Archives Service stamped with the date of the last day for submission or earlier.

All enquiries can be made **by e-mail only** at: Empl-04-03-03-03@ec.europa.eu

The Call for proposals 2007, the relevant documents and the compulsory on line application form can be found at:

http://ec.europa.eu/employment_social/emplweb/tenders/index_calls_en.cfm